

Aberdeen Highland Games – Terms & Conditions 2023 – Stall Holders.

<p>1. <u>Application for Stall Sites:</u></p>	<ul style="list-style-type: none"> • Applications will open from 1st January, 2023 preceding the Games and will close on 31st March, 2023. • All Applications for Stall Sites are to be made via the Games website https://aberdeenhIGHLANDGAMES.com/stallholders/ through Trybooking, with the Terms & Conditions to be read and noted. • Stall allocation will be made by the Committee and all allocations will be confirmed with the Stall Holder. In receiving the Letter of Confirmation, the stall holder will also receive an invoice for the stall site fee. This fee may vary depending on size whether power is required. • The invoice must then be returned to the Treasurer with payment in full or details of EFT together with current Certificate of Currency for Public Liability Insurance for \$20,000,000.00. See section 11. In the case of Food Outlets, a copy of your Food Safety Certificate must also be returned. • Fees & Certificates must be received by Saturday 10th June, 2023. Where Stall Site Fees are not paid or Certificates not received by the nominated date, sites may be re allocated.
<p>2. <u>Site Fees:</u></p>	<ul style="list-style-type: none"> • A Standard Stall (4m x 6m) is \$80.00 • A Large Stall site (6m x 6m) is \$100.00 • A Trailer site (10m x 6m) is \$160.00 (Trailer sites are available in the food court area only). • See Section 16. for Electricity charges.
<p>3. <u>Trading days and hours:</u></p>	<ul style="list-style-type: none"> • Saturday 1st July 2023, from 8.00 am to Games conclusion (approx. 4.00 pm). • Stallholders must conduct business from the stall at all times during the trading hours. • The Aberdeen Highland Games Committee will have site allocations finalised by the 31st May prior to the event, and accordingly all relevant paperwork needs to be with the committee by that date unless a written prior exemption is gained from the Committee.
<p>4. <u>Temporary basis:</u></p>	<ul style="list-style-type: none"> • The right of occupation of a stall at the event is a temporary licence and occupation of the stall will only be as a casual stallholder during the event. • The Committee has absolute discretion to grant or revoke this right at any time. • The Application Form for a site does not guarantee acceptance. • Preference will be given to stalls with a Scottish/Celtic content and good presentation and is at the discretion of the Committee.
<p>5. <u>Site position at Venue:</u></p>	<ul style="list-style-type: none"> • The actual location of the stall at the event will be at the Committee’s discretion and may change from time to time. • It is the stallholder’s responsibility to ensure their stall (including guide ropes and other attachments) fit on the site applied for and allocated to them. • Stallholders not complying may, at the discretion of the Committee, be asked to comply or dismantle and remove their stall from the grounds. • Trailer sites are available in the Food Court area and not on the Harrison Oval.
<p>6. <u>Use of the stall:</u></p>	<ul style="list-style-type: none"> • Stallholders must only use and occupy the stall for retail sale of products as described by stallholder on the application form. • Other stallholders may be permitted to conduct a similar business at the event. • All goods and merchandise offered for sale or sold by stallholders must comply with relevant safety and compliance standards. • If this is the stallholder’s first application to the Aberdeen Highland Games, a photo of the stall goods for sale must be forwarded with the application.
<p>7. <u>Stall Equipment:</u></p>	<ul style="list-style-type: none"> • The event or Committee does not provide any furniture or stall weather protection. Marquees can be arranged if required by contacting the Stalls Coordinator.
<p>8. <u>Timing for Loading and Unloading:</u></p>	<ul style="list-style-type: none"> • <u>Day Before:</u> from 09.00 am onwards or as soon as event area is deemed safe for vehicles. • <u>Morning of:</u> Between 6.00 am and 8.30 am. • <u>Evening Following:</u> the official closing of the games (4.00 pm onwards) or as soon as event area is deemed safe for vehicles. • All vehicles must be off the oval before 8.30 am & vehicle movement is prohibited on the oval during trading hours and will be controlled by Security.

9. <u>Payment Method:</u>	<ul style="list-style-type: none"> Upon receiving confirmation, the Stallholders can pay via direct deposit using the details and reference on the invoice or by posting a cheque payable to Aberdeen Highland Games Inc. prior to the event.
10. <u>Clean and Proper Condition:</u>	<ul style="list-style-type: none"> Stallholders must conduct themselves in a proper, polite and orderly manner at all times and keep noise to a minimum. Stalls must be kept in a clean and tidy condition and remove all rubbish from site prior to departure.
11. <u>Insurance:</u>	<ul style="list-style-type: none"> Stallholders must take out and maintain adequate product insurance at all times and a minimum \$20 million Public Liability policy. A Certificate of Currency for Public liability Insurance must be lodged with the notice of acceptance and invoice with the Committee.
12. <u>Sub Letting and Sharing:</u>	<ul style="list-style-type: none"> Subletting or sharing of sites is not permissible without the prior written consent of the Committee.
13. <u>Weather:</u>	<ul style="list-style-type: none"> The Committee will not be responsible for trade affected by weather conditions. The Committee will not bear any responsibility for application refunds for cancellation either by traders or the Committee due to weather.
14. <u>Cancellation of booking:</u>	<ul style="list-style-type: none"> Cancellation of bookings within 2 weeks prior to the Games will result in forfeiture of booking fee, or in extenuating circumstances at the discretion of the Committee.
15. <u>Raffles/Guessing Competition:</u>	<ul style="list-style-type: none"> No raffles or guessing competitions to be conducted at the Games without prior Committee consent.
16. <u>Electricity:</u>	<p>The following needs to be considered with the supply of and use of electricity,</p> <ul style="list-style-type: none"> The Committee is the supplier, and the authority of the electricity generator operator is absolute. In certain circumstances this authority overrides the confirmation of appliances tagged and tested. Private generators are <u>not to be used</u> unless authorised by the Committee or the electricity generator operator. A basic charge of \$100.00 will apply for electricity for Food Stalls and \$25.00 for Non Food outlets. You must advise what power plugs you will be using to ensure that the electricity generator operator has such items to hand. Schedule provided with application.
17. <u>Smoke Free Area:</u>	<ul style="list-style-type: none"> Stall holders must comply with the Upper Hunter Shire Councils “Smoke Free Outdoor Area Policy”
18. <u>Food Stalls:</u>	<ul style="list-style-type: none"> Any loss of perishables will be the sole responsibility of the stall holder. The Committee will not be responsible for the loss of any perishables for any reason. Glass containers and bottles are not permitted on the grounds. Stallholders are required to comply with the Food Act (NSW) 2003, the NSW Food Regulation 2010 and NSW Food Authority Guidelines for food businesses at temporary events and hold a current Food Safety Certificate. Such stalls may be inspected by Council Officers for conformity prior to the event. It is not inconceivable that this inspection may take place on the Friday prior to the event. Relevant websites: www.foodstandards.gov.au and www.foodauthority.nsw.gov.au
19. <u>COVID-19</u>	<ul style="list-style-type: none"> It is the responsibility of each stall holder to be current with and to adhere to all applicable COVID-19 regulations in force at the time of the Games.
20. <u>Entry Tickets</u>	<ul style="list-style-type: none"> Two Complimentary Entry Tickets come with each stall site. In the case of Clan Societies there are four Complimentary Entry Tickets. Additional Stall Helper tickets can be purchased at \$15.00 per ticket.